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**From:** Stevenson, Allan (DPH)  
**Sent:** Friday, June 06, 2008 2:56 PM  
**To:** Hanchett, James (DPH); Salem, Sharon (DPH)  
**Subject:** FW: Fire Evacuation Drills and Fire Alarm Systems testin  
**Attachments:** 08 Fire Alarm Test Schedule Draft 1.doc

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**From:** Kimya McLaurin [<mailto:kmclauri@ehs.umass.edu>]  
**Sent:** Friday, June 06, 2008 1:30 PM  
**To:** [mulvaney@llc.umass.edu](mailto:mulvaney@llc.umass.edu); [jball@history.umass.edu](mailto:jball@history.umass.edu); [ttrudeau@larp.umass.edu](mailto:ttrudeau@larp.umass.edu); [george@bio.umass.edu](mailto:george@bio.umass.edu); [dean@nsm.umass.edu](mailto:dean@nsm.umass.edu); [messer@biochem.umass.edu](mailto:messer@biochem.umass.edu); [reynolds@math.umass.edu](mailto:reynolds@math.umass.edu); [slhsu@polysci.umass.edu](mailto:slhsu@polysci.umass.edu); [mellman@mail.aux.umass.edu](mailto:mellman@mail.aux.umass.edu); [bbharris@microbio.umass.edu](mailto:bbharris@microbio.umass.edu); Stevenson, Allan (DPH); [tlovelan@afroam.umass.edu](mailto:tlovelan@afroam.umass.edu); [shabazz@afroam.umass.edu](mailto:shabazz@afroam.umass.edu); [olanyk@fcrao1.astro.umass.edu](mailto:olanyk@fcrao1.astro.umass.edu); [thomasz@acad.umass.edu](mailto:thomasz@acad.umass.edu); [sarahw@admissions.umass.edu](mailto:sarahw@admissions.umass.edu); [i.dolan@hfa.umass.edu](mailto:i.dolan@hfa.umass.edu); [jhamill@kin.umass.edu](mailto:jhamill@kin.umass.edu); [blackbird@kin.umass.edu](mailto:blackbird@kin.umass.edu); [paris@music.umass.edu](mailto:paris@music.umass.edu); [martys@umext.umass.edu](mailto:martys@umext.umass.edu)  
**Subject:** Fire Evacuation Drills and Fire Alarm Systems testin

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**From:** Ed Mientka [ejm@ehs.umass.edu](mailto:ejm@ehs.umass.edu)  
**To:** Building Coordinators  
**Subject:** Fire Evacuation Drills and Fire Alarm System Testing

Beginning June 16<sup>th</sup> fire evacuation drills and fire alarm system testing will be conducted within University academic and administrative buildings. The annual program, which is being coordinated through a joint effort of Physical Plant and Environmental Health and Safety, will be conducted from June 16<sup>th</sup> through July 3<sup>rd</sup>. Fire evacuation drills help to ensure that occupants are familiar with the sound of the fire alarm system, are knowledgeable of all evacuation routes, and that immediate evacuation from the building is necessary. In addition, State regulations require that components of fire alarm systems be tested annually.

The fire drill portion of the program usually takes about 10 minutes to complete depending on building size. At the conclusion of the drill, all occupants will be allowed to re-occupy the building. Fire alarm devices will then be tested.

Emergency power will be tested in designated buildings with emergency generators and may result in some power disruption. Building coordinators for these buildings are being contacted separately and will be sent service interruption notices.

Mobility-impaired persons located above the ground floor are not required to evacuate buildings per the University's policy. All Department Heads and disabled persons should be aware of this policy and related safety procedures. Copies are available by contacting EH&S or Disability Services.

Attached is our drill/testing schedule. Please check with your Department Heads to see if there would be any major conflicts. A good fire evacuation plan is important. In order for us to evaluate the drill portion of our

emergency preparedness, I ask you to please limit passing on the time and date only to necessary occupants. If you have any questions or if there is a significant conflict, please contact:

Ed Mientka, Associate Director and Program Head  
Campus Safety and Fire Prevention Services  
Environmental Health and Safety  
[ejm@ehs.umass.edu](mailto:ejm@ehs.umass.edu) 545-5114

Thank You

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